



Job Description

Title: Part-time Course Developer – Immigration Practitioner Centre

Ashton College is currently seeking a talented and experienced Regulated Canadian Immigration Consultant (RCIC) to join our team as a Part-Time Course/Seminar Developer.

The ideal candidate will have a deep understanding of Canadian immigration law and procedures, along with the ability to develop engaging and informative online educational content for immigration professionals. This position offers flexibility and the opportunity to contribute to the development of high-quality course and seminar material.

Duties

- Develop comprehensive, clear, and engaging course content for online courses, seminars and workshops related to Canadian immigration law and processes.
- Collaborate with subject matter experts to ensure content meets the needs of learners and adheres to industry standards.
- Design assessments, quizzes, and interactive activities to reinforce learning and evaluate student progress where necessary.
- Update and revise existing course materials to reflect the latest changes in immigration law and policies.
- Ensure all content aligns with regulatory standards for immigration education in Canada.
- Stay up-to-date with changes in immigration law and regulations, and incorporate these updates into course materials as needed.
- Review student feedback and course performance to continuously improve course quality.

Qualifications

- Regulated Canadian Immigration Consultant (RCTC) certification, with a strong knowledge of Canadian immigration law and procedures.
- Experience in teaching or course development is an asset.
- Strong written and verbal communication skills.
- Ability to explain complex immigration topics in a clear and accessible manner.
- Experience with online learning platforms and educational technologies is an asset.
- Strong organizational and time management skills.
- Attention to detail and commitment to quality.

Working Conditions:

- Part-time, flexible hours.
- Remote work.
- Competitive compensation

Please submit your resume to hr@ashtoneducation.ca.